Minutes

Elwood Town Planning Commission

Tuesday, February 7, 2023

The Board of the Planning Commission of Elwood Town met at the Elwood Town Hall, 5235 West 8800 North, Elwood, Utah, at 7:00 P.M. on Tuesday, February 7, 2023.

The following members were present constituting a quorum: William Call, Quinn Hamson, Curtis Crouch, Phil Shimek.

OTHERS PRESENT: Samuel Heiner(Zoning Administrator), Scott Goodliffe(Town Council Rep), Karolina Munns(Planning Commission Secretary), Amy Hugie (Town Attorney), Britton Hayden(General Plan Committee), Zack Pali(General Plan Committee), Stevi Sherman(General Plan Committee), DeVere Hansen, Allison Miller.

**Welcome**

The meeting started at 7:30 pm. Commissioner Shimek offered a prayer and Commissioner Crouch led with the pledge.

**Minutes**

* Jan 3, 2023, & Jan 17, 2023- Commissioner Hamson made a motion to accept minutes, Commissioner Shimek seconded, all in favor, motion passed.

**Town Council Update - Scott Goodliffe**

* .Ordinances passed; discussion on impact fees-there was a change in personnel at Zions Bank.

**Zoning Administrator Update – Samuel Heiner**

* .The parcel analysis is 95% done; Jeff Spenst is submitting a flag lot application

**Commission Business**

* Action Item A: Spencer Miller - Double Damned Ranch Mini Subdivision Final Approval 2 lots at 8000 N. Allison Miller, wife of Spencer represented the item. After discussion, Commissioner Shimek motioned to approve the mini subdivision Final, Commissioner Crouch seconded the motion, all in favor, motion passed.
* Action Item B: Discussion and Action on Elwood Town Zoning Map. After discussion, Commissioner Hamson motioned to recommend to town council the updated map and updated table identifying changes to the map since 2015, Commissioner Crouch seconded the motion, all in favor, motion passed.

**Work Meeting**

* Discussion Item A: The planning commission restated that getting an agenda with supported documents a week ahead is beneficial. The shared folder with documents is working for some, some need to try again to access.
* Dakota Nelson is not going to attend the General Plan Committee meeting tomorrow.
* Zaki Pali (General Plan Committee Member) explained that the committee has worked together to gather information and part of this is to define culture buy looking at General Plan’s of similar towns. One question Zaki had was how to they handle questions/suggestions on adjustments to code. The planning commission suggested they make a list of suggestions for planning commission to update.
* Britton Hayden asked how the town is defining open space? The planning commissioners commented that the MPC zone ordinance identifies open space by defining what it isn’t. This is a good way to go about defining it at this point.
* There was also a question on when the recodification of the town ordinances will be on the Elwood Town website? Can there be a link on the Elwood Town website going to the new code? Karolina Munns will check with Gina Marble Town Clerk/Recorder and report back.

# **Adjourn Meeting**

Commissioner Shimek motioned to adjourn the meeting at 8:21 pm, and Commissioner Hamson seconded, all in favor, motion passed.